

This report will be made public on 15 May 2017

Folkestone

Hythe & Romney Marsh
Shepway District Council



Report number **OS/17/01**

To: Overview and Scrutiny
Date: 23 May 2017
Status: Non- executive decision
Head of service: Amandeep Khroud, Democratic Services and Law

SUBJECT: ANNUAL SCRUTINY WORK PROGRAMME 2017/18

SUMMARY: This report presents recommendations for the work programme for the overview and scrutiny committee for 2017/18.

REASONS FOR RECOMMENDATIONS:

Overview and Scrutiny Committee is asked to agree the recommendations set out below in order to agree the annual scrutiny work programme.

RECOMMENDATIONS:

- 1. To receive and note report OS/17/01.**
- 2. To approve the annual scrutiny work programme for 2017-18 attached to this report.**

1. INTRODUCTION

- 1.1 The overview and scrutiny procedure rules require that the work programme of the committee be approved at the annual meeting of the council (the programme can be a rolling one) as the annual scrutiny programme. See rule 7.2 of the overview and scrutiny procedure rules.
- 1.2 This report sets out the recommendations of the Overview and Scrutiny Committee.
- 1.3 The Overview and Scrutiny Committee performs all scrutiny functions on behalf of the Council.
- 1.4 The terms of reference of the Overview and Scrutiny Committee are set out in Part 7 of the Constitution.
- 1.5 These rules apply to the Overview and Scrutiny Committee, and any subcommittees, with any necessary changes.

2. RECOMMENDATIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE

- 2.1 In formulating the recommendations ideas were sought by:
 - advertisement on the website;
 - consulting with the town and parish councils;
 - canvassing the views of Councillors;
 - contacting Heads of Service
- 2.2 In addition topics were also put forward in other ways, e.g. by committee or by referral from council.
- 2.3 The recommended programmed is shown in appendix 1.
- 2.4 As ever the existence of an annual scrutiny programme would not prevent the committee from looking at emerging issues as they arise.
- 2.5 The Committee will act as the Council's Crime and Disorder Committee and to meet for that purpose at least once a year.

3. RISK MANAGEMENT ISSUES

A summary of the perceived risks follows:

No perceived risks.

4. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

4.1 Legal officer's comments

There are no legal comments.

4.2 Finance officer's comments (MF)

Any financial implications arising from the overview and scrutiny work programme which is not covered by existing budgets will need to be considered within the council's medium term financial planning processes.

4.3 Diversities and equalities implications

There are no specific diversities and equalities Implications arising from this report.

5. CONTACT OFFICER AND BACKGROUND DOCUMENTS

Councillors with any questions arising out of this report should contact the following officer prior to the meeting:

Amandeep Khroud, Head of Democratic Services and Law
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Appendices:

Appendix 1: suggested annual scrutiny work programme 2017/18